



**TODDLER TWO'S
DAYCARE DIRECTOR WELCOME
2010-2011**

1035 E. Guadalupe
Tempe, AZ 85283
480-839-0906
Fax 480-839-8876

Dear Toddler Parent or Guardian:

Welcome! Thank you for your interest in the toddler program here at Gethsemane Lutheran School. We are anxious to share in the growth and development of your child by providing a loving, caring, safe Christian environment.

At Gethsemane, we strive to provide the very best for our children, families and staff. Excellence in teaching is based on using a developmental, hands on approach that is appropriate to the child's level. Our Toddler Two's curriculum is used to enhance development of social, language, large and fine motor skills. Setting appropriate goals for children and meeting the needs of every child, regardless of their stage or rate of development, are our priorities. A developmental checklist is used as a guideline to help young children enhance self-esteem, exhibit positive attitudes, and demonstrate positive social behavior. Giving them words they can use to express how they feel and encourage cooperation are important teaching tools which we will utilize to help your child achieve these goals.

Our staff is well trained in the care of your child. Our staff members are CPR/First Aid certified, have a Fingerprint Clearance Card and Early Childhood Education training. Our classroom ratios are also well below the state license requirement.

Thank you for your interest in Gethsemane Lutheran School. We look forward to having a place in your child's life and to your family joining our school family. Gethsemane Lutheran School is "A Great Place to Grow".

Sincerely,

Ms. Claudia Grijalva
Day Care Director

To register your child, you must submit the following:

1. **Application Form** – When providing mother/father information, please include the information on parent(s) the child lives with. Please complete and sign.
2. **Questionnaire** – This information will assist your child's teacher. Please complete in full.
3. **Financial Agreement** – Please review and initial each item.
4. **Registration Fee** – The appropriate fee is required with your application. (A 15% discount will be given if this fee is paid in full by March 1st, 2010)

Please check in the school office to make any necessary updates to your existing Blue Card (Emergency Information and Immunization Record).



**TODDLER TWO'S REGISTRATION
APPLICATION FOR ADMISSION
2010-2011**

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Last Name		First Name		M.I.		Grade Entering				
Street Address		Unit #		City		State		Zipcode		
Phone Number		E-mail Address								
Date of Birth		Place of Birth					Gender		Ethnicity	

Father		Mother	
Employer		Employer	
Occupation		Occupation	
Work Phone		Work Phone	
Cell Phone		Cell Phone	

Child lives with: Both Parents ___ Father ___ Mother ___ Other ___ (Explain)

Family Church Attended:			
Are you active?		Is your student baptized?	
School last attended		Grade	

If your student has repeated a grade, please state the reason and grade:

Has student ever had any disciplinary difficulty in school? _____ If so, describe briefly: _____

My child will participate in all school activities involving church services, such as choir, concerts and special activities.
 ___ Yes ___ No

I will allow photographs and video recordings of my child to be used for the promotion of the school. ___ Yes ___ No

I will allow our phone number to be listed in the 2010-2011 School Directory. ___ Yes ___ No

Parent Signature: _____ Date: _____

The following information will help the teacher know your child better; his/her needs and interests. This is for teacher's use only.

Child's Name _____ Birthdate _____

Name Child goes by _____ Age _____ Sex _____

1. Previous school experience (name of school) _____ Dates attended _____

2. Are there other children in the family? (names and ages) _____

3. Approximate ages of playmates _____

4. What are your child's interests? _____

5. Does your child have any fears? _____

6. What is your child's favorite color? _____

7. What is your child's favorite food or snack? _____

8. What is your child's favorite book or story? _____

9. What is your child's favorite activity? _____

10. What does your child enjoy doing most with his/her father? _____

11. What does your child enjoy doing most with his/her mother? _____

12. Do you have any special concerns about your child's development or behavior such as:
biting, pinching, speech or fine or gross motor skills? _____

13. Is your child potty trained? _____
If not, when do you plan to start? _____

14. Does your child have problems separating from Mom or Dad? _____

15. Is there anything happening at home that might affect your child? (divorce, illness, etc)



**TODDLER TWO'S REGISTRATION
FINANCIAL AGREEMENT
2010-2011**

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Please read and initial the following items:

TODDLER TWO'S PROGRAM: (initial the one that applies)

2-Days	T TH	Morning Program	8:30am – 11:00am	\$196.00/month	_____
		Full Day	6:45am – 6:00pm	\$340.00/month	_____
3-Days	M W FR	Morning Program	8:30am – 11:00am	\$267.50/month	_____
		Full Day	6:45am – 6:00pm	\$493.00/month	_____
5-Days	M T W TH F	Morning Program	8:30am – 11:00am	\$452.50/month	_____
		Full Day	6:45am – 6:00pm	\$772.50/month	_____

Full Day childcare is available between 6:45am and 6:00pm.

Please indicate the time you anticipate bringing your child in the morning: _____

Please indicate the time you anticipate picking up your child in the afternoon: _____

Tuition is due on or before the first day of each month. _____

If tuition payment has not been received by the 5th of the month, a \$10 late fee will be charged to your account. If the 5th falls on a weekend, payment is due on Friday. _____

Tuition is calculated on a monthly basis. Credit will be given when a child is ill for five or more consecutive days. _____

A child will be dis-enrolled with two weeks delinquency unless the administration is contacted and arrangements made for extension of payments. _____

Tuition will be collected for the entire month upon termination of student enrollment. _____

No refunds will be given on registration fees. _____

Two checks returned for insufficient funds require that all future payments be made by cash or money order only. _____

Children picked up after 11:15am, or 6:15pm for full day, will be charged a \$10.00 fee, with an additional \$1.00 per minute charged after 11:30am, or 6:30pm. _____